



MINUTES
ONE MOUNTAIN FOUNDATION
Board of Directors Meeting
Cascade American Legion
May 28th, 2008

Chairman Gary Muller opened the meeting at 7:05pm. Other attendees were Karen Justice, Kim Harbaugh, Jeff Coyle, Tom Rouzer, Nina Rouzer, John Miller, Carla Warren, Heather Bodnar, Joan Fry and Bill and Heather Carter.

Secretary's Report

Minutes from the April meeting were reviewed and approved. Kim distributed minutes from the OMF special Board meeting on the museum at Ft. Ritchie from May 7th.

Treasurer's Report

Jamie was not present so Kim gave the treasurer's report. The OMF checkbook balance is \$1,229.03. The OMF took in dues for one new family membership and dues from two existing members. The website was paid for one year in the amount of \$99.62.

Committee Reports

Jamie was not available so Kim reported the **Mountaintop Heritage Days** checkbook balance would be included at the end of these minutes as an addition of the official treasurer's report.

Gary re-opened the museum discussion from the special meeting on May 7th. The Board did not have a quorum to vote at this meeting, so Gary reviewed the meeting minutes with the members present, Karen, Carla, Heather, and Jeff. It was voted to accept the recommendations of the museum special meeting to create a **Museum Committee** within OMF.

Gary noted that Doug Parks, who has a publishing business background, is very interested in the museum project and hopes to volunteer his time by serving on this committee and helping with publishing aspects. Gary also reported he has not received the architect's budget yet from Jack Simpson on the PMDC Board.

Kim reported on the **Communications, Membership and Resource Development Committee**. As soon as the stamp is available the membership letters will go in the mail.

Heather said that the OMF website is now in control of the current OMF Board. Heather has made the password common knowledge so that several Board members will always have access. Heather's target



date to complete Phase 1 of the website design and content is by MTHD events. She at least hopes to display the MTHD calendar of events.

Jeff reported that the **Mountaintop Heritage Days** events have been firmed up and he distributed a large calendar of events for both weekends. Kim plans on emailing the event fliers to all Board members and John will post the events on the Battle of Monterey website, Emmitsburg website and the Catoclin By-Ways website.

Gary said a professional sound guy has been hired for entertainment on the Ft. Ritchie parade field.

Jeff expects the car show to be huge and will generate a great deal of participants. Gary said that Hagerstown Community College (HCC) will have an open house at Ft. Ritchie for their return to the area. Bill Hofmann of COPT insists that the community center will be open for a walk-thru by June 28th. The tentative grand opening is set for September 22nd and may draw Maryland Governor O'Malley to the affair.

Jeff stressed that he still needs volunteers for the MTHD events. He mentioned that the dance at the Fire Hall is BYOB. Karen pointed out this could be a liability issue for OMF. The liability insurance perimeters will need to be checked.

Jeff said he has exceeded the entertainment budget, but the bands and entertainment are important since there is so much competition from other area carnivals and summer events. He also pointed out the rising costs of fuel and traveling costs for the out-of-town entertainment. The sound system, which cost \$2,000, will be by far the most expensive, but the sound quality should be much improved. Jeff also said there have been many more activities planned this year.

The next MTHD meeting will be held Wednesday, June 4th, at 7pm, upstairs at the Cascade American Legion. The meetings will now be every week until Mountaintop Heritage Days.

Karen reported on the **Heritage Development Committee**. She distributed a copy of the grant application for the Fall Roundtable Event. She has a few areas that need completed information, including a copy of the OMF's 501(c)(3) Letter of Determination. Her grant application includes a short introduction, event description, speaker bios, event schedule, budget and appendices.

Karen and John discussed the possible use of a contract with the author's scheduled to appear at the Roundtable Event.

Gary said the target date for this event has been set for Saturday, September 27th, 2008, at the Blue Ridge Summit Fire Hall. The Fire Hall has already been reserved. Alice reported to Gary before the meeting that Ed Evans at NBN Book will have John Miller's *Battle of Monterey* booklet printed and



available for sale at MTHD. Ed said he would only charge for the cost of paper, which may only be a few hundred dollars. John has agreed to donate \$9 of the \$10 sale price to OMF. The plan is to promote the Fall Roundtable Event at MTHD.

Gary revisited the **By-laws** review and amendments that was begun last year by Patrick Pascoe. Karen made a motion to create a committee to review the existing By-laws and combine it with the **Nominating Committee**. The new committee will meet in July and report to the Board 10 days before the July 23rd meeting so the Board has a chance to review and decide before discussion and voting as outlined in our current By-laws. It was voted and decided that email would be sufficient as opposed to using the US Postal Service for notification. Karen volunteered to serve on the By-laws and Nominating Committee, as well as Bill Carter, Tom Rouzer, Nina Rouzer, and possibly one other Board member.

It was discussed and voted that there would be no June 2008 OMF meeting because of the date conflicting with MTHDs' events.

The next OMF meeting will be July 23rd at 7pm at the Cascade American Legion.

The meeting adjourned at 8:30pm.

Meeting Minutes Amendment, May 29th, 2008 –

To be included as part of the official meeting minutes – MTHD's checkbook balance as of 5/28/08 is \$5,896.87.