



MINUTES  
**ONE MOUNTAIN FOUNDATION**  
*Board of Directors Meeting*  
Cascade American Legion  
July 23<sup>rd</sup>, 2008

Chairman Gary Muller called the meeting to order at 7:00 pm. In addition to Gary, the following Board members were present: Karen Justice, Jamie Bowders, Kim Harbaugh, Heather Bodnar, Tom Rouzer, Nina Rouzer, Alice Humphrey, and John Miller. Bill Carter, Kari Saavedra, Elaine Gladhill, Randy Humphrey and Phyllis Presley also attended.

**Secretary's Report**

Minutes from the May 28<sup>th</sup> meeting were reviewed and approved unanimously. There was no monthly Board of Directors meeting in June.

**Treasurer's Report**

Jamie Bowders presented the treasurer's report. The OMF checkbook balance is \$1,554.03. A deposit of \$690 was made for the sale of John Miller's Battle of Monterey booklet.

The Mountaintop Heritage Days checkbook has a balance of \$2,038.65. This includes the deposits and expenses for the MTHD events in June.

Jamie reported that she still has to file for OMF's tax exempt certificate through the IRS. Once this is complete there may be refunds for sales tax paid on some invoices.

Jamie and Gary reported that the MTHD Committee estimated that approximately \$3,000 - \$5,000 was lost due to the thunderstorm that moved in right before the fireworks at Ft. Ritchie.

**By-laws Review & Nominating Committee Report**

Karen Justice gave the recommendations of the By-laws Review & Nominating Committee. Before Karen reviewed the recommended changes with the Board, Gary explained that the original by-laws were a boiler-plate design that was used when they were written for the application of One Mountain Foundation's 501(c)(3) status.

The Committee's report pointed out the many redundant phrases, sections, and poorly edited copy. A copy of the Committee's Report and proposed changes will be part of these meeting minutes.

**One Mountain Foundation** | P.O. Box 613 | Blue Ridge Summit, PA 17214

To actively promote and support historical preservation, community improvement projects, and cultural activities.



In review:

**Article III, Section 10** was recommended to be deleted. Section 12 was recommended to be re-numbered as Section 10. It is recommended to have two semi-annual meetings in place of an annual meeting. The Committee suggested an August meeting to elect Board members and then another meeting in September to elect Board officers. In January a meeting could be held to report to the OMF members.

**Article IV, Section 2** – The Committee recommended changing the terms for members to three years instead of two and having an option of two consecutive terms. The recommendation to delete the requirement for a percentage of the Board to rotate off annually was made.

**Article V, Section 1** – A recommendation to delete the section about an officer holding more than one position.

**Section 2** – Adding a leading sentence to read that within 30 days of the election of the Board of Directors by the general membership, the Board shall elect from among its members...

Recommend adding to **Section 2** – “serve two (2) years in office...concurrent with their term. Officers may be elected for one (1) more consecutive year in office concurrent with their term...or until their successors are elected. “ It was discussed that officers may take a year off and return as an officer.

**Article VI, Section 1** – This change would be made to clarify the Executive Committee.

**Article XI** – Recommendation to enable electronic transmission as a means of distribution of Amendments to the By-laws.

A recommendation to create a Policies and Procedures Handbook was made to outline how the Board functions. The Committee reported that there are two additions needed to the By-laws regarding an Article to address the “Purpose of the Organization” and a statement that no member can personally benefit from proceeds of an event.

It was voted and approved for the Committee to re-convene to address these additions and report back to the Board at the August meeting.

Karen gave the report for the **Nominating Committee**. The following members have already served 2 terms and will go off the Board this year: Gary Muller, Chairman, Karen Justice, Vice-Chairman, and Mary Rae Cantwell. Alice Humphrey has served one of her two terms. The Committee recommended that Alice be re-nominated to serve another term. Other nominees are Bill Carter, Nina Rouzer, and Randy Humphrey.

**One Mountain Foundation** | P.O. Box 613 | Blue Ridge Summit, PA 17214

To actively promote and support historical preservation, community improvement projects, and cultural activities.



Karen suggested that the Board contact those members who have not been regularly attending the monthly meetings and inquiring whether they plan on continuing their Board involvement. More nominees can be emailed to the Board or nominees can be made from the floor at the membership meeting.

#### **Communications, Membership and Resource Development Committee**

Jamie Bowders reported that she has had a few problems getting the mailing permit stamp for the membership letters. She should have the stamp by the end of July and the membership letters will go in the mail.

Jamie reported that a few new members joined as a result of Mountaintop Heritage Days.

Heather Bodnar pointed out that a copy of the membership application can be printed from the newly designed website.

The date for the general membership meeting was discussed and it was decided August is too difficult to schedule/get attendees because of summer vacations. Therefore a tentative date of September 17<sup>th</sup> at 7 pm at the Cascade American Legion was set. The date availability will be checked with the Legion.

#### **Museum Committee**

Gary reported that a few OMF members attended the PenMar Development Corporation's monthly meeting on July 14<sup>th</sup> to hear the museum presentation by Cho Been Holback & Associates. Attendees were Gary Muller, Karen Justice, Kim Harbaugh, Kari Saavedra, and Becky Dietrich. A copy of the feasibility study was obtained and copies have been made available to the OMF's Museum Committee. During the presentation PMDC members voiced their concern for the expense of renovating the building that COPT has offered. Chairman George Griffin decided not to make a decision on the museum at the meeting. The PMDC is awaiting the business plan from the OMF Museum Committee.

The OMF needs a Chair for the Museum Committee. It was voted and approved for Kari Saavedra and John Miller to co-chair the Committee. The Committee will meet to work on the business plan.

#### **Fall Civil War Trails Event**

Kari Saavedra and John Miller reported on the event scheduled for November 8<sup>th</sup> at the Blue Ridge Summit Fire Hall. John is working with the authors to get their presentations confirmed. Volunteers will be needed for this event to help setup and teardown displays, seating, food, etc. There may also be an OMF display that would need a volunteer and a table to sell the author's books.

There will be pre-registration for the event at the cost of \$45 per participant; \$60 at the door. This price includes lunch, coffee, and donuts. All pre-registration will be mailed to the OMF mailing address and Jamie will compile the information into QuickBooks so she can run a list of participants for the event.

**One Mountain Foundation** | P.O. Box 613 | Blue Ridge Summit, PA 17214

To actively promote and support historical preservation, community improvement projects, and cultural activities.



Gary reported that the grant Karen wrote has been received, but the state has not yet responded. \$5,000 has been requested from Franklin County as well.

John is working on press releases for the Fall event. He would like suggestions for invitees for the event. Some suggestions were COPT, PMDC, HCC, and Renefrew. Other suggestions can be made to John and Kari.

Karen suggested bringing a list of volunteers needed to the membership meeting to try and get the members involved.

John and Kari will meet August 11<sup>th</sup> at 7 pm at John's house. Please contact John if you plan to attend to make sure he can accommodate all attendees.

#### **Mountaintop Heritage Days Committee**

Jeff Coyle was unable to attend the OMF meeting, so Gary gave a report for the 2008 MTHD events. According to the accounting no profit was made on this year's events because of the heavy downpour that drove many attendees away at the height of the event. The MTHD does have more fundraising events planned. A meeting was held regarding this year's events and the two weekend format was discussed. The Committee is requesting feedback from the community before making a decision on next year's event. More volunteers will be needed next year as well. An idea of a multi-year contract with COPT was also discussed to make sure the MTHD events can be held at Ft. Ritchie in the future. A thank you for all the volunteers is possibly being planned.

The MTHD Committee meets the 2<sup>nd</sup> Wednesday of every month. Next meeting: August 13<sup>th</sup> at 7 pm at the Cascade American Legion.

#### **Old Business**

Gary chose to move old business on the agenda to next month's meeting since Jeff was unable to attend and make his reports.

#### **New Business**

The joint bingo held July 18<sup>th</sup> between the Fire Hall and MTHD cleared \$850 with no advertising. The next bingo will be held August 15<sup>th</sup> at the Fire Hall. Doors open at 7 pm, bingo starts close to 9 pm. The theme is "Fire on the Mountain Bingo".

Jamie suggested that OMF give John Miller 50% of the proceeds from the sale of his booklet instead of the \$1.00/per booklet he had previously agreed upon. It was voted and approved that John will receive 50% of the proceeds. Over 70 booklets have been sold so far.

**One Mountain Foundation** | P.O. Box 613 | Blue Ridge Summit, PA 17214

To actively promote and support historical preservation, community improvement projects, and cultural activities.



Gary reported that COPT has planned the grand opening of the new Ft. Ritchie Community Center for Saturday, September 27<sup>th</sup>, from 11 am – 3 pm. Dedication of the new building will be at noon.

There being no more new business, the meeting was adjourned at 8:45 pm.

**Next OMF meeting: August 27<sup>th</sup>, 7 pm, Cascade American Legion**

Respectfully Submitted,

Kimberly Harbaugh  
Secretary

**One Mountain Foundation** | P.O. Box 613 | Blue Ridge Summit, PA 17214

To actively promote and support historical preservation, community improvement projects, and cultural activities.