



MINUTES  
**ONE MOUNTAIN FOUNDATION**  
*Board of Directors Meeting*  
**Cascade American Legion**  
**August 27<sup>th</sup>, 2008**

Chairman Gary Muller called the meeting to order at 7:00 pm. In addition to Gary, the following Board members were present: Karen Justice, Jamie Bowders, Kim Harbaugh, Heather Bodnar, John Miller, Jeff Coyle, Mary Rae Cantwell, Helen Mency, and Jim Bittner. Bill Carter and Duke Martin also attended.

**Secretary's Report**

Minutes from the July 23<sup>rd</sup> meeting were reviewed and approved with Gary voting until a sufficient number of Board members was present for a quorum.

**Treasurer's Report**

Jamie Bowders presented the treasurer's report. She gave a combined report for One Mountain Foundation and Mountaintop Heritage Days checking accounts. A total income of \$36,953.11 was reported for 2008 so far, with \$33,303.94 in expenses, leaving a net income of \$3,649.17 between both accounts. The report was accepted. The OMF checkbook balance is \$1,324.36. The Mountaintop Heritage Days checkbook has a balance of \$2,033.71. Jamie reported that she received a check for \$3,000 from PenMar Development Corporation and a \$3,000 check from Corporate Offices Property Trust to cover the costs of the fireworks at Mountaintop Heritage Days.

**Museum Committee Report**

John Miller reported on the Museum Committee meeting held on August 26<sup>th</sup>. The Committee is currently working on a mission statement, by-laws, and a collections policy along with promotions that can be used to raise revenue. Kari Saavedra provided samples and information on the Museum Code of Ethics and pertinent policies to review. John is gathering information and will have more to report at the next Museum Committee meeting.

Gary introduced Duke Martin, who attended the Museum Committee meeting on August 26<sup>th</sup> to request help from the OMF in a new endeavor. After the success of the mountaintop bus tours during Mountaintop Heritage Days, Lynn Ford came up with an idea to produce a series of DVDs on the local history and sell to benefit the Blue Ridge Summit Library. The first DVD in the series will be on Pen Mar Park. Russell Richards of Historical Entertainment, located in Cascade, Maryland, has agreed to produce the first DVD for \$10,000. The Washington County Maryland Tourism Board will provide a grant to a Maryland 501 (c)(3) organization. Duke is asking OMF to serve as the organization to accept the grant and distribute the funds. Duke and Lynn Ford attended "Everybody's Day" at Pen Mar Park last weekend and received a great response to the DVD idea. The Cracker Barrel magazine has expressed

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interest as well. Duke explained that some money has been donated to get the project started and he stressed that he is not asking the OMF for funds, simply help in distributing the grant money.

Karen questioned why the funds were not going towards the museum endeavor and Gary expressed his concern that if the OMF is going to be involved the Board should make sure the project is tied in with OMF and the Museum Committee. Jeff Coyle pointed out that Pen Mar Park is an integral part of the mountain history and it ties in with OMF's mission statement of educating the community. The OMF Board has already done this with Mountaintop Heritage Days and will contribute to the library with the planned fall landscaping project. Duke said proceeds could eventually be split to benefit more than the Blue Ridge Summit Library. Gary said a portion of the money should be used towards future production costs of the DVDs. Future series topics include Fort Ritchie and the Battle of Monterey. Duke is working on a contract with Historical Entertainment and he will take this information to the Library Board of Directors on September 9<sup>th</sup>.

Karen made a motion to accept the funds from Washington County Tourism for the library through OMF. However, the new "Purpose of the Corporation" to the OMF By-laws that will allow the Board to vote has not been officially accepted from the By-laws Committee. Therefore Gary tabled the motion until next month.

#### **Communications, Membership and Resource Development Committee**

Jamie Bowders reported that the membership mailings are finally in the mail.

Gary received an email August 8<sup>th</sup> from Carla Warren asking to resign from the OMF Board due to medical reasons. Gary gave her a choice of taking a medical leave of absence and Carla said to leave the decision up to the Board. Mary Rae Cantwell made a motion to give Carla a leave of absence and it was accepted unanimously.

#### **Mountaintop Heritage Days Committee**

Jeff Coyle reported that the MTHD Committee met in August with only 4 attendees. He thinks everyone is burnt out. They are discussing plans for next year, which will be held June 27<sup>th</sup>, 2009. The Committee is trying to determine whether it should be a one or two weekend event. Jeff will check the local carnival schedules before making a decision.

#### **Heritage Development Committee**

Karen Justice happily reported that the grant application she wrote for the state of Pennsylvania for funds to offset the Fall Civil War Roundtable Event was accepted and a contract has been received. Once the paperwork is completed, signed and invoiced, a grant of \$5,000 will be available. A matching grant of \$5,000 from Franklin County Tourism is also supposed to be matched for the Civil War Trails weekend event.

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Gary reported that the Lions Club has deeded a piece of the Rolando Woods property to the state of Pennsylvania for the Civil War Trails sign.

John Miller asked who is responsible for the maintenance of the sign. If needed his Battle of Monterey Association could assist. Gary is to inquire with the Washington Township Supervisors and the Garden Club who was interested in the landscaping.

#### **By-laws Review & Nominating Committee Report**

Karen Justice distributed the proposed "Purpose of the Organization" article to the by-laws. This addition will require the by-laws to be renumbered. Jeff made the motion to accept the Committee's report and the motion was seconded.

Gary reviewed the by-law changes proposed at last month's meeting. Officer terms were discussed and explained. The final vote for all changes to the by-laws will be made at the September OMF meeting.

Karen said she had no new report for the Nominating Committee.

The annual membership meeting scheduled for September 17<sup>th</sup> was re-scheduled for October 1<sup>st</sup>. The meeting will be a small informational meeting with open discussion, the Nominating Committee's report, and the floor will be opened for nominees to the OMF Board of Directors. Refreshments will be served. Helen Mency offered that the Victor Cullen Academy students will bake cookies as part of their community service requirement. New locations for the meeting were discussed. The new Fort Ritchie Community Center would be ideal. Kim will contact Rich Rook about using a meeting room. The Executive Committee and Nominating Committee will coordinate the meeting.

#### **Old Business**

Jeff and Jamie reported that the fall dinner theater at the Blue Ridge Summit Fire Hall has been planned. Alice Humphrey has done most of the planning for October 3<sup>rd</sup> and 4<sup>th</sup>. Cost is \$40/person, which includes the meal and the show, "Proof". Mountain Gate is catering and supplying the linens. The Garden Club will do fall flower arrangements. Jeff is checking on the liquor license at the Fire Hall. Tickets should be available soon. The goal is to sell between 80 -100 tickets per night. Alice will need help selling the tickets.

Jeff will coordinate with the Blue Ridge Summit Library regarding the landscaping plans at the Plaza.

Karen revisited Duke Martin's request made earlier in the meeting. She made a motion that the Board agrees to accept the contribution of Washington County Tourism as part of the support for an historical documentary and transfer said funds to the Blue Ridge Summit Library, based on the expectations and under the condition that the new Article II to the by-laws proposed and accepted at tonight's meeting is approved at the September 24<sup>th</sup> Board meeting. It was voted on and accepted.

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**New Business**

There being no more new business, Gary adjourned the meeting at 8:40 pm.

**Next OMF meeting: September 24<sup>th</sup>, 7 pm, Cascade American Legion**

**Annual Membership Meeting: October 1<sup>st</sup>, 7 pm, location TBD**

Respectfully Submitted,

Kimberly Harbaugh  
Secretary

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