



## MINUTES

### **ONE MOUNTAIN FOUNDATION**

#### ***Board of Directors Meeting***

#### **Cascade American Legion**

**February 4<sup>th</sup>, 2009**

Chairman Gary Muller called the meeting to order at 7:05 pm. The following Board members were present: Jamie Bowders, Kim Harbaugh, John Miller, Jim Bittner, Alice Humphrey, Nina Rouzer, Jeff Coyle, Heather Bodnar and Randy Humphrey.

Absent Board members: Bill Carter, Helen Mercy, Mary Esta Scruggs and Tom Rouzer.

Foundation members and guests included: Phyllis Presley, Alicia Miller, Becky Dietrich, Mike MacDonald, Karen Justice, Joe Jacobs, Bill Coyle and Dori Nipps.

Gary thanked Kim Harbaugh and Bill Carter for filling in for him at the November meeting. He also thanked Bill for laying out the February meeting agenda. Gary mentioned that the Executive Committee has been able to correspond and work on many issues since the November meeting. This was important since the January meeting was re-scheduled due to inclement weather.

#### **Secretary's Report**

Minutes from the November meeting were reviewed. Jeff motioned to accept the secretary's report and Nina seconded the motion.

#### **Treasurer's Report**

Jamie Bowders presented the treasurer's report. The OMF checkbook balance is \$470.28. The Mountaintop Heritage Days checkbook has a balance of \$248.87. The 2008 income was \$46,560.54 with expenses of \$41,967.08. Jamie received notification that the PA grant of \$5,000 should be available in approximately 45 days. There is still \$884 dollars left to spend on the grant and Jamie said we have until the end of June. Randy motioned to accept the treasurer's report and Jeff seconded the motion.

#### **Board Actions**

Gary introduced Dori Nipps as the new Executive Director for the PenMar Development Corporation. The job is now a part-time position, but she is interested in working with our museum committee. The PMDC Board will meet on February 9<sup>th</sup> at 7:30 am. Gary said Bill Carter planned to attend the meeting.

Gary introduced Joe Jacobs, Director of the Ft. Ritchie Community Center (FRCC) and Alicia Miller, both whom showed interest in the open OMF Board vacancies. Since there was no other interested persons the Board decided to vote immediately to fill those vacancies. Nina motioned to vote Joe Jacobs and Alicia Miller to the Board. Jamie seconded the motion and the Board agreed.



Kim stated the terms for new Board members. Gary’s term ends in 2009. Newly elected Board members Joe Jacobs and Alicia Miller’s terms will end in 2010 since they are completing terms vacated by resigning members.

Joe Jacobs – new board member; Alicia Miller – new board member

The Board members and their terms are as follows:

2006-2009	2007-2010	2008-2011
Miller, John	Bittner, Jim	Humphrey, Alice 2 <sup>nd</sup> term
Rouzer, Tom	Bodnar, Heather	Rouzer, Nina
Scruggs, Mary Esta	Bowders, Jamie - Treasurer	Carter, Bill
Muller, Gary - Chair	Coyle, Jeff	Humphrey, Randy
	Harbaugh, Kim - Secretary	
	Jacobs, Joe	
	Miller, Alicia	

Gary said the Executive Committee had suggested that the Museum Committee and the Heritage Development Committee be combined. Since the PMDC Board wasn’t clear on the direction of the museum, Kari and John have suspended research on the project. If the museum does not become a reality then the combined committee could continue to work on the Civil War Trails and Battle of Monterey projects. Kim motioned to combine the two committees and Jamie seconded the motion.

Dori Nipps stated that the RFP (Request for Proposal) has not been issued for the museum. The PMDC Board was following Mary Alexander’s recommendation to hold a community meeting, called a charrette (pronounced shu-ret) to get an understanding of the community’s feelings for a museum. A meeting in March is possible and Dori said PMDC would like to work with OMF. This meeting could address many questions such as the pros and cons, the budget and the possibility of using a historic building at Ft. Ritchie. Dori emphasized that PMDC will eventually be disbanded and COPT has no desire to operate a museum. John Miller talked about developing programs to convey the history and suggested a possible exhibit with OMF volunteers. Dori agreed this is important. Gary pointed out that communication was currently not sufficient between all of the entities that are working on similar



projects and better communication would save a lot of work. Joe Jacobs reiterated that many visitors he has encountered at the FRCC have discussed their desire to see the history preserved.

There being no further discussion on the combination of the committees, Gary asked for a chair of the Heritage Development Committee. Kim motioned for John Miller to chair the committee since he has been involved in the Civil War Roundtable and has worked on the museum research. Jamie seconded the motion and John accepted the position as chair.

#### **Mountaintop Heritage Days Committee**

Jeff reported that the MTHD events will be scheduled for June 27-28, 2009. He has been in touch with Lancaster Helicopter to provide helicopter rides at the Ft. Ritchie parade field. They were unable to fly at last year's events. Jeff is working on getting COPT and PMDC approval, but doesn't see a problem. Jeff said the personnel from Lancaster Helicopter will handle all money and the MTHD will receive 10% of the daily profit with no out-of-pocket expenses. The business is fully insured and OMF will not have to provide additional insurance. Jeff asked the Board for permission to book the date of June 27<sup>th</sup>. John motioned to give permission and Jamie seconded the motion.

Jeff stated that the events have been cut to one weekend and condensed to Ft. Ritchie for the vendors and bands. However, there will be a 5k run starting in Blue Ridge Summit to tie into MTHD and other events are being planned. This will be a cost savings on insurance and many other expenses incurred last year for having two weekends. The Blue Ridge Summit carnival has been cancelled for 2009 so there will be no tie-in with MTHD.

The next MTHD meeting will be Wednesday, February 11<sup>th</sup>, at 7 pm upstairs at the Cascade American Legion.

#### **Dinner Theater**

Alice Humphrey said the spring dinner theater has been planned and tickets are available. She asks that all OMF Board members take at least 10 tickets to sell. The dinner theater will be held Friday, March 13<sup>th</sup> and Saturday, March 14<sup>th</sup> at the Blue Ridge Summit Fire Hall. Tickets are \$40 per person and the dinner will be catered by Mountain Gate. The show will be "Lost in Yonkers", a 50's comedy. Those selling tickets or needing them can contact Alice Humphrey or Nina Rouzer. John suggested advertising tickets on emmitsburg.net, through the Emmitsburg Dispatch newspaper and the Thurmont Banner. Gary and/or Karen will help with the press release.



### **Heritage Development Committee**

John Miller distributed a handout with ideas for projects for the committee. His suggestions included reviving the Heritage Development Committee, establishing a monthly meeting time and location, recruiting new committee members, producing another Civil War seminar, promoting the Battle of Monterey Pass and other historical areas on the mountaintop. John also pointed out the leftover money on the PA grant could be used for supplies and advertising for the next Civil War seminar. Gary also purchased 100 copies of the commemorative edition of the North/South magazine that featured the Battle of Monterey. John said the committee would meet and recommend a date for another fall roundtable.

Gary said he would supply Jamie with contact information for the Franklin County grant that OMF is supposed to receive. Karen also said there is more grant money available to apply for through the Heart of the Civil War.

### **Old Business**

Mike MacDonald reported that he is working on the haunted house project at Ft. Ritchie. He needs a 501(c)(3) organization with a tax identification number and proof of insurance before he can get the fire marshal to inspect the building. Gary questioned Kim whether the Board had voted to make the haunted house project part of the MTHD committee. Kim said the Board had not, so Jamie motioned to put the project with the MTHD committee and Nina seconded the motion. Gary pointed out that this is just for exploratory purposes to see if the project is going to take shape. Jamie will get the proper documentation to Jeff and Mike.

Heather Bodnar reported that the website has been receiving regular traffic. To promote the website she suggested posting banner ads and she came up with preliminary banner ads and prices.

- Homepage (1 sidebar banner ad, approx. 3.5" x 2.0" or business card size) \$50 for 3 months, with plans for the pricing to increase as we continue to drive more visitors to the site. For this introductory phase, she will layout the ad at no charge if provided a logo and appropriate copy (revisions are not included in this "free design"). We will supply suggestions for amount of copy per ad, etc.
- Other pages (1 sidebar banner ad, approx. 3.5" x 2.0" or business card size) \$30 for 3 months, with plans for the pricing to increase as we continue to drive more visitors to the site. For this introductory phase, she will layout the ad at no charge if provided a logo and appropriate copy (revisions are not included in this "free design"). We will supply suggestions for amount of copy per ad, etc.

She asked if churches should be linked to our site or if our site should be linked to their websites to increase traffic. She pointed out there would need to be a disclaimer for linked material. She said business sponsors would be a great help and she volunteered to have her business buy the first banner



ad. Heather will meet with other members of the Membership and Resource Communications Committee and report back to the Board regarding selling ads and linking our website to other sites.

Jeff reported that the library landscaping project is now scheduled for the spring.

**New Business**

Gary told the Board that it had been suggested to move the OMF Board meetings to the Ft. Ritchie Community Center. Joe Jacobs graciously changed the price from \$25 to \$12.50 a month to host the meetings at the center. Heather made a motion to move the meetings to the center since the OMF is a community organization and it should support the community center. Kim agreed and said more members may attend the meetings there. John seconded the motion and the Board agreed.

Jeff made a reminder of the MTHD bingo at the Fire Hall on Friday, February 20<sup>th</sup>.

Gary adjourned the meeting at 8:35 pm.

**PLEASE NOTE: Next OMF meeting will be held Wednesday, February 25<sup>th</sup> at 7 pm, at the Fort Ritchie Community Center.**

Respectfully Submitted,

Kimberly Harbaugh  
Secretary