



**One Mountain Foundation
Board of Directors Meeting
Wednesday, October 28, 2009, 7:00 P.M.
Fort Ritchie Community Center, Maryland**

Chairman Gary Muller called the meeting to order at 7:00 pm. The following Board members were present: Jamie Bowders, Kim Harbaugh, Randy Humphrey, Alice Humphrey, Jeff Coyle, Tom Rouzer, Jim Bittner, Nina Rouzer, Heather Bodnar, Alicia Miller, John Miller and Joe Jacobs.

Members and guests included: Bill Carter, Bill Coyle and Bev Coyle.

Secretary's Report

Minutes from the September 23rd meeting were approved. Nina motioned to accept the meeting minutes and Jamie seconded the motion. All were in favor.

Treasurer's Report

Jamie Bowders presented the treasurer's report. Jamie is working on updating the profit and loss on her new computer so she did not have a printed statement. The OMF checkbook balance is \$1,189.95. The Mountaintop Heritage Days checkbook has a balance of \$2,637.29. One bill remains to be paid for the dinner theater before profit can be determined. Nina motioned to accept the treasurer's report and Jim seconded the motion. All were in favor.

Board Actions

Gary informed the Board that the Nominating Committee received a letter from Bill Carter rescinding his resignation from July and requesting to be reinstated to the Board of Directors. Bill's initial reason for resigning was based on guidance from the Maryland State Ethics Commission due to the potential conflict of interest in his service to the One Mountain Foundation and PenMar Development Corporation Boards of Directors. Since his initial resignation the PenMar Development Corporation approved a corporate conflict of interest policy which allows their members to serve as members on other Boards of Directors. Bill stated in his letter that he will reclude himself from any financial actions dealing with the PenMar Development Corporation and will do the same on the PenMar Development Corporation Board of Directors financial actions with the One Mountain Foundation. Joe made a motion to accept Bill's letter and Jeff seconded the motion. Nina motioned to reinstate Bill to the Vice-Chair position to the One Mountain Foundation and Randy seconded the motion. All were in favor.

Nominating Committee

Kim gave the Nominating Committee report. The Committee suggested nominating John Miller and Tom Rouzer to a second term. Bev Coyle and Lisa Cantwell were suggested to replace Gary Muller and Mary Esta Scruggs' vacant seats. Alicia motioned to accept the nominating committee's report and Tom seconded the motion. All were in favor.

The annual membership meeting is scheduled for November 4th at the FRCC to elect the new board of directors.

November and December meeting dates were discussed. It was decided to re-schedule the November monthly Board of Directors meeting to November 18th and to not schedule a December meeting due to holidays. Jeff made a motion to accept these changes and Alice seconded the motion. All were in favor.

Kim reviewed the OMF agreement with the Cascade Elementary PTA for the playground equipment fundraiser. Kim received the signed agreement from Jill Keller, PTA President. The agreement basically outlines the PTA and OMF responsibilities to conduct a fund drive with OMF accepting and accounting for funds for donations from individuals, businesses and corporations and then providing the necessary receipt for purpose of a tax deduction. The OMF will also provide the IRS letter of determination of OMF 501(c)(3) non-profit status. A joint press release between OMF and the PTA is planned.

The OMF also helped with the PTA's basket bingo fundraiser for playground equipment scheduled for November 1st by donating a one year family membership, two spring dinner theater tickets, a tote bag and a monetary gift towards the cost of a Longaberger basket given as a prize at the bingo.

Membership Committee

Alicia gave the membership committee report. The committee mailed 2,108 pamphlets on October 15th to Sabillasville, Cascade, Blue Ridge Summit and surrounding areas as the beginning of the annual membership drive. To date one new renewal has been received, four new memberships, a \$250 patron donation and other small donations. Alicia will report again at the annual membership meeting scheduled for November 4th. Kim is also working on business sponsorship letters that will be mailed within the week.

Heritage Development Committee

John gave the heritage development committee report. His committee is working on small educational exhibits to be on a two month rotation possibly at the Blue Ridge Summit Library or the FRCC. This will give them a chance to inventory local artifacts for the future museum. Fundraising efforts may include an audio driving tour CD-ROM. John met with David Finney from Michigan to tour Monterey Pass. He is interested in the Civil War roundtable and is interested in helping to purchase a Civil War cast iron sign. Permits and land would be needed and John has talked with Washington Township about acquiring land in the Monterey Pass area. Mr. Finney is willing to donate funds to help so John asked the Board if he should pursue the idea with Mr. Finney for OMF to accept funds for the Monterey Pass Association through the non-profit organization. Nina motioned for John to pursue the agreement with the Michigan Civil War organization and report back to the Board and Jamie seconded the motion. All were in favor.

Mountaintop Heritage Days Committee

Jeff reported that next year the Mountaintop Heritage Days Committee plans to bring small steam engines to the two day event, including a small sawmill and thrashing machine. He has already received a verbal okay from Bill Hofmann, COPT. It was suggested that the mini museum be available both Saturday and Sunday as well as a possible two-day car show.

Alice reported that the dinner theater profit will be reported once the final bill is satisfied. She is working with Tom from the Blue Ridge Theater Guild to schedule the spring dinner theater.

Jamie reported she has received a lot of recipes for the recipe book fundraiser. The project deadline has been moved to January for a possible Easter target sell date. She is still accepting recipes.

Bill and Bev Coyle are working on the 2010 calendar project which will include pictures of antique cars taken around the mountain. Bev is meeting with Ed at NBN Books to plan the calendar design.

Old Business

Heather is working on a list of items she wants to tackle for the website in the coming year. The community calendar is still being considered and she is looking into the proper format. Nina will supply the vendor application to Heather for Mountaintop Heritage Days events. Future plans may include selling and receiving payment for calendars, books, recipe books, and DVDs. She is also working on the general website format to make it easier for other people to update. A separate committee should be formed when needed to help Heather with this project.

New Business

No new business.

The meeting adjourned at 8:15 pm.

Note: The annual membership meeting will be held on Wednesday, November 4th, at 7pm, at the Fort Ritchie Community Center.

PLEASE NOTE: Next OMF meeting will be held Wednesday, November 18th at 7 pm, at the Fort Ritchie Community Center.

Respectfully Submitted,

Kimberly Harbaugh
Secretary